



Sportsman's Cove Lodge PRE-TRIP CHECKLIST

- _____ Has your final balance with Sportsman's Cove Lodge been paid with our reservation office? Please call (800) 962-7889 if you have any questions.
- _____ Are your airline reservations made? Have you verified the baggage restrictions with each airline you will be flying with? Each airline has their own specific limitations and if you are flying more than one airline your baggage restriction could change with every flight.
- _____ If you used your own travel agent or booked travel yourself, have you provided us your airline itinerary? We need this information to schedule your floatplane transportation to and from the Lodge.
- _____ Have we received your Fishing License and Please Help us Out form? Did you inform us of any special events such as birthdays and/or anniversaries you would like the Lodge to recognize during your stay?
- _____ If you have hotel reservations in Ketchikan prior to or after your stay at the Lodge, have they been confirmed with a credit card? It is also important that they know you are a guest of Sportsman's Cove Lodge for late arrival. If your hotel reservation was not made through our travel center, please provide us with the hotel information.
- _____ If you have special dietary needs – have you informed us?
- _____ If your party consists of more than two people, have you informed our reservation staff (800-962-7889) who will be rooming with whom? **This is important for us when making room assignments!**
- _____ Does anyone in your party have a handicap and/or health concern we need to know about? Please provide this information as soon as you can so we can ensure the maximum comfort for that person.
- _____ Have you made arrangements with us for a special alcohol order? The Lodge sells beer and wine only and provides a wide assortment of each. If you have a specific brand you prefer, or if you would like us to stock your room with any special requests, please call our Reservations staff to place an order – (800) 962-7889. Please get us this information more than 30 days prior to your arrival, this assists in our ordering process.
- _____ Do all of your bags (Including ANY carry-on bags) have the Sportsman's Cove Lodge Baggage Tag (Pink) affixed?